



WAFDA EXECUTIVE COMMITTEE MEETING MINUTES

5th June 2007

19:30 – 20:32

Present:

President	Anna Haynes (ACH)
Vice President	Russell Slaughter (RS)
Treasurer	Paul Denyer (PD)
Secretary	Debbie Ng (DN)
Registrar	Andrew Hutcheon (AH)

Previous Minutes

- Previous minutes reviewed and passed as true record of the meeting.
Action: DN to publish minutes on the WAFDA website
- Outstanding actions include:
 - ACH to add Committee Member Induction Process into Governance Policy
 - Executives to send comments to DN for Membership and Selections Policies
 - SB to set up official WAFDA mailing list that can be accessed by others
 - SB to build league management module
 - MB to produce WAFDA communications plan
 - RS to compile promotional packs for Broome, Kununara, UWA & Murdoch.

Treasurer's Report

- Balance as of 5th June is \$8215.72.
- Term 1 AASC coaches have been paid except for AH.
- Charlotte Delatte paid for her demonstrations during a PD day in Bunbury.
- Consideration given to allocating the AUG portion of WAFDA's Elite Ultimate budget to NUFL instead. Further discussion to be had over email and at the next meeting. However, this will only become a consideration if a WA NUFL team officially approaches WAFDA for support. It was deemed that the same people i.e. students, attending both events would require such financial support from WAFDA. As NUFL is cost-shared amongst all players, WAFDA's subsidies may go towards team expenses such as training field hire. Club teams should know that DSR can also provide travel funds under the VSEG – Sport.
Action: PD to communicate to Sublime team regarding VSEG – Sport and WAFDA's position on NUFL subsidies
- WAFDA will apply for the VSEG to acquire a laptop with additional software. Other potential items include water coolers, tables, secure cash box, digital camera and video camera. The due date for application is 22nd June 2007. The application should bear in mind that smaller requests have better chances of success.
Action: ALL to send request ideas to PD
Action: ACH to compile a list of software already available to WAFDA
Action: PD to submit VSEG application and costing of requested items
- Operational Plan is almost complete, will be sent out ASAP. Committee members assigned with a portion of the budget will be responsible for auditing and reconciling their own mini-budget.
Action: PD to send out Operational Plan/Budget to Committee



WAFDA membership Database

- Membership information collected on the AFDA database is sufficient for the DSR requirements in WA. However, erroneous emails should be updated if email owners can be notified by other means.
- A database of coaches should be kept by WAFDA indicating coaches' qualifications, skill sets and experience.

Action: AH to start a coaches database

Clubs Affiliation Policy

- A forum is to be organised for when Andrew Delane returns from overseas (6th July). The purpose of this forum is to discuss the future of club formations in WA, club affiliation with WAFDA and future club oriented competition in WA.

Action: RS to organise forum upon A. Delane's return

Events

- PUL28 finals date will remain on the 1st August. After this date, there will be one week break, then the following week will be a grading week where registered teams will play a grading game. Teams not present at the grading game will not be considered for PUL29.
- New Phoenix Has Risen date is 1st & 2nd of September. The tournament will be run by the WAFDA Executive committee.
- Witch's Hat will also be run by the WAFDA Executive committee.

Coaching Accreditation & AASC

- Some information regarding in-school coaching of Ultimate from other states has been made available on the aus-youth yahogroup. Details on hourly rates, training requirements, student numbers etc. to be finalised ASAP.

Action: SB to propose formal guidelines on deliverer charge out rates for youth development activities

- Missing AASC kit bags may be with AH. 1 kit bag has been returned to WAFDA by MB.
Action: AH to confirm whether he has a kit bag
- Executive decided that of the coach training options available, the best option was chosen to be the AFDA Level 1 Ultimate Coaching course. Deliverer could be available for last weekend of July. August may suit some WA members better.

Action: RS to enquire after August dates and book AFDA Level 1 Coaching Course

Public Relations

- Official WAFDA T-shirts for coaches and committee members should be collared Polo shirts with the WAFDA "Swan" logo printed or embroidered on the left breast.
Action: MB to obtain quotes 20 black cotton polo shirts with front & back printing
- Possibility of printing a run of T-shirts with the red/white branding that is used on the posters/postcards.

General Business

- New Constitution has been accepted by DOCEP.
- Saturday morning Ultimate pick up game is starting on the 9th June at De Lacy Reserve, Maylands. WAFDA will pay for the field hire which will be recouped by gold coin donations during each week, collected by RS and Daniel McNaughton.



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- RS will mainly be unavailable from now on due to family commitments. His efforts will be followed up by other committee members e.g. Andrew Delane will preside over Club Affiliations.
- Mixed Nationals will be held in Sydney on the 5-7th October.

Next Meeting

- TBC.